

IPM BURSARY POLICY

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Introduction

The IPM is a charity that provides training in psychosexual medicine for doctors and Allied Healthcare Professionals. (AHPs). As a charity it should consider how it makes this training available to those who find it difficult to access funding. Charities, such as educational organisations, may charge for services if they are expensive to provide. It is a legal requirement to consider if charges are of a level that the “poor” cannot afford. If this is the case trustees should make provision to ensure the “poor” can benefit. The IPM wishes to help eligible trainees by the allocation of bursaries to assist with educational costs, aiming to support those demonstrating financial need and promoting access to IPM training.

Purpose

This policy sets out the details of a bursary programme to assist trainees demonstrating financial need. The policy includes eligibility criteria, the allocation procedure, application processes and funding amount details.

Scope

This policy applies to registered doctors and AHPs undertaking regular seminar training who have shown a commitment to training and an aptitude for the work and have demonstrated a financial need.

Charity Commission Guidance or References Applicable

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Responsibilities

IPM Council is responsible for administering the Bursary Programme. A Bursary Subcommittee will review applications and bring their recommendations to IPM Council for approval.

Process

Eligibility Criteria

General Eligibility

Trainees must be registered doctors or AHPs and have attained the IPM Diploma. They must be enrolled in regular training seminars and demonstrated their commitment and aptitude for psychosexual medicine.

Financial Need

Applicants must demonstrate financial need through submission of documents such as household income statements, bank statements, evidence of rejection for funding from NHS Trust or another organisation.

Application Process

Trainees must complete a bursary application form available to download on the IPM website including details of their financial situation and supporting evidence.

Submission Deadline

There are no deadlines for submission and applications will be reviewed on a quarterly basis.

Review Basis

A bursary subcommittee will review applications based on eligibility criteria and financial need. Their recommendations will be submitted to IPM Council for approval.

Bursary Award Amount

Bursary amounts will cover 50 to 100% of training fees depending on the level of demonstrated financial need.

The maximum award per academic year is 100% of the fees for three terms of training.

Successful applicants may apply again in subsequent academic years for a maximum of three years.

Permissible Usage of Bursary Funds

Bursary Funds can only be used towards IPM Regular Training fees.

Monitoring and Review

Progress Monitoring

Recipients will be required to submit periodic progress reports to demonstrate continued eligibility.

Regular Review

The Bursary Policy will be reviewed periodically by the IPM Council to ensure its effectiveness and alignment with current needs.

Confidentiality

All trainee information submitted during bursary application will be treated confidentially.

Contact Information

For inquiries regarding the bursary policy, please contact the Training Committee at training@ipm.org.uk

Version Control - Approval and Review

Version No	Approved by	Approval Date	Main changes	Review period
Second Draft			New Policy	